

Welcome to the OPS Battery Recycling Program

Thank you for enrolling in the OPS Battery Recycling Program, with Call2Recycle, the official battery collector of Staples, the Vendor of Record for Office Supplies. As a new program participant, you have access to a wealth of materials that will help you get started in your battery and personal cell phone recycling efforts. This document serves as a guide to answering your most pertinent questions and helping you launch the program at your office.

The OPS Green Office and Call2Recycle are here to help. If you have questions, please contact Call2Recycle’s Customer Service Team at 1.888.224.9764 or email customerservice@call2recycle.ca. For more information about battery recycling in the OPS, please visit us at call2recycle.ca/ops, or email us at opsgreenoffice@ontario.ca

Frequently Asked Questions

- Why is the OPS launching a battery recycling program?** As part of the OPS Green Transformation Strategy, we are committed to reducing waste in our organization. The OPS Battery Recycling Program will help achieve our waste diversion goals by diverting battery materials and toxins from landfill. We encourage all OPS staff to do their part and recycle used batteries from their office and home.
- What is Call2Recycle?** Call2Recycle is the official battery collector for Staples - OPS’s Vendor of Record for Office Supplies. It is a program of the Rechargeable Battery Recycling Corporation of Canada (RBRCC) promoting environmental sustainability by providing free battery and personal cell phone recycling in North America.
- How much does it cost?** It is free to participate in the Call2Recycle program.
- What does Call2Recycle do with the batteries?** All of the rechargeable batteries and personal cell phones collected through the Call2Recycle program are recycled and used to create other types of materials, including new batteries, stainless steel products and more. Call2Recycle ensures that none of the materials broken down from the recycling of rechargeable batteries and personal cell phones makes its way into landfills.

For more answers, please visit the [FAQs section](#).

The Collection Kit

In your initial collection kit sent to your shipping and email address after you signed up, you will receive all that you need to begin collecting batteries and personal cell phones, including the following items:

<p>1. Collection box with self-adhesive plastic bags for safe battery recycling.</p> 	<p>2. An electronic copy of the program guidelines with instructions for box assembly, shipping and battery handling.</p> 
<p>3. An electronic copy of a 8.5”x11” poster that you can use to help inform others that you recycle batteries and personal cell phones.</p> 	<p>4. An electronic copy of the “What Can I Collect?” sheet.</p> 

What Can I Collect?

The Call2Recycle program collects all batteries (up to 5 kgs each) and personal cell phones. Below is a brief overview of the types of batteries that power various electronic products.

Battery Type	Commonly Found In...	Program Acceptance
<p>Nickel Cadmium</p> 	<ul style="list-style-type: none"> • Cordless Power Tools • Cordless Phones • Digital Cameras and Video Cameras • Two-Way Radios 	
<p>Nickel Metal Hydride</p> 	<ul style="list-style-type: none"> • Personal Cell Phones • Cordless Power Tools • Cordless Phones • Digital Cameras • Two-Way Radios 	
<p>Lithium Ion</p> 	<ul style="list-style-type: none"> • Cordless Power Tools • Digital Cameras • Personal Laptop Computers • Personal Cell Phones 	
<p>Small Sealed Lead Acid (SSLA)</p> 	<ul style="list-style-type: none"> • Mobility Scooters • Fire Emergency Devices • UPS Back-Up Batteries 	
<p>Alkaline</p> 	<ul style="list-style-type: none"> • Alarm Clocks • Calculators • Flashlights • TV remote controls • Remote control toys 	
<p>Lithium Primary</p> 	<ul style="list-style-type: none"> • Car keyless entry remotes • Watches • Pacemakers 	



Quick Links

The Call2Recycle website is full of learning resources, program information, case studies and articles that can help you develop a successful battery recycling program over the long-term. Below are some quick links to direct you to the most important, frequently referenced sections as you get started.

[Safety & Shipping Tips](#) – how to safely package and prepare batteries for shipping

[Collection Kit Supply Order Form](#) – fill out this form to get more supplies of boxes and bags

[General Inquiries](#) – use this form to ask customer service representatives any questions about the program

[Monthly Newsletter](#) – sign up for our email newsletter or read past issues – they contain plenty of information about the latest happenings in battery and personal cell phone recycling